

**VILLAGE OF PLEASANT PRAIRIE
PARK COMMISSION
Village Hall Auditorium
9915 39th Avenue
Pleasant Prairie, Wisconsin 53158
November 7, 2018
6:00 p.m.**

A regular meeting of the Pleasant Prairie Park Commission was held on Wednesday, November 7, 2018, 6:00 p.m. Present were Michealene Day, Kris Keckler, Jim Bandura (Alternate #1), Brock Williamson, Cindy Schwab, Dave Klimisch, Dan Klemack and Chris Bilik (Alternate #2). William Mills was excused. Also present were Nathan Thiel, Village Administrator; John Steinbrink, Jr., Public Works Director; and Lori Laas, Public Works Clerk. _____ citizens were present.

1. CALL TO ORDER

Michealene Day:

Before I do call the meeting to order if anyone would like to speak before this Commission there is a sign up sheet in the back room.

2. ROLL CALL

3. MINUTES OF MEETINGS - MARCH 6, 2018

Michealene Day:

If you've all reviewed the minutes may I have a motion to accept those minutes?

Dan Klemack:

So moved.

Michealene Day:

May I have a second?

Dave Klimisch:

Second.

Michealene Day:

All in favor?

Voices:

Aye.

Michealene Day:

Motion carries. Thank you.

4. DIRECTOR OF PUBLIC WORKS REPORT

Michealene Day:

We're actually switching it up a little bit. I think that John Steinbrink would like to do his director's meeting first. Oh, you did change it. Sorry.

John Steinbrink, Jr.:

Thank you, Madam Chair, members of the Commission, first I would just like to welcome our newest Park Commission member as an alternate, Mr. Chris Bilik. We're very excited to have him on the Commission. I think he's going to be a great addition so I'd like to welcome him.

And the next thing is I wanted to just jump ahead a little bit. I know when we had our meeting and we talked about the park and open space plan and the revisions, I believe it was April 25th, we had the public information meeting, we had a large contingent of people from the Carol Beach area voice an opinion on the improvements that they wanted to see or not see or the changes to make in the plan on the Lake Michigan parkland which I believe is named Prairie Shores Park. So staff went and we listened to all the comments. We implemented them into the plan. So of this plan really the biggest change that we made was to that Prairie Shores Park area.

Before if you guys remember, have been on the Commission for a while, six years ago we went through the same process, and the public wanted to kind of keep the people out, charge it, make some improvements, fence it around, so that's how we developed the plan. The biggest change now that we made was we took all those improvements out. We had noticed a lot of erosion issues, so we are going to have some money for erosion repair. We did budget some money to study that in 2019 if the Board will pass that. Yeah, so we're definitely excited to make that change to be very cognizant of what the residents want in that area. So I just wanted to mention that ahead of time. And that's all I have to report.

Michealene Day:

Thank you.

5. CITIZEN COMMENTS

Michealene Day:

Should we get the list up? Has anyone signed up for citizen comments? When you come up we would like you to speak into the mic because it's kept on the record. And we would need your name and your address please.

Rosalie Villano:

[Inaudible] Lakeshore Drive. Can you hear me? Rosalie Villano, 8630 Lakeshore Drive. I'm the President of the Carol Beach Property Owners Association. And I wanted to just thank John for his great support in listening to the residents. He was open and listened closely to what we had to say. Overwhelmingly the residents both up and down Carol Beach and especially those that were proximal to the park area overwhelmingly did not want the improvements as supported by the survey that we did for the Carol Beach Property Owners Association. About 90 percent said they did not want the improvement that was in the plan. And an equal number, a little bit more, actually said they wanted natural improvements to help bring the beach back to its natural state and to control erosion as much as possible.

So the reason for my standing up here tonight is just to formally recognize John and to say thank you from the citizens of Carol Beach for listening and for being open to a change in direction. We really appreciated it. So we'll do everything in our power to help go forward in this next stage of development which is the erosion control and bringing the beach back into its natural state as much as possible. So, again, kudos to John for great leadership in this issue.

Michealene Day:

Great, thank you, Ms. Villano. Does anyone have any questions? Terrific. I appreciate you coming to the meeting this evening and encourage you to come back again. We enjoy input from the community and know what the community is thinking and what they like and don't like as well.

Rosalie Villano:

We will keep in close touch with John on this issue for sure.

Michealene Day:

Terrific, and we do agree with you. We think that Mr. Steinbrink is a great asset to our community. Thank you. Keith Humphris?

[Inaudible]

Michealene Day:

Okay, thank you, Mr. Humphris. Is there anyone else that would like to speak?

6. NEW BUSINESS

a) Eagle Scout Completed Project Presentation - Matthew Hupp - Troop #583.

Matthew Hupp:

Good afternoon. Thank you for letting me come and speak. I wanted to come and present the completion of my project that I had presented at the last Board meeting. My project included at the RecPlex in Pleasant Prairie, the archery range there, I made new target stands for that archery

range that now have platforms for people who would like to bring their own targets. I also realigned the targets so that they're straight. I put in new holes for the yardage markers and aligned them with the targets so that people who are shooting have somewhere where they can rest their bows on. And there's also now arrow holders on there now so it's not so far off and it's in line with targets. I also realigned the benches that are there so they're straight, and there's a little more space for people to sit there with overgrowing bushes behind it so it's a little more space for them.

These are some picture from before the project. And then some of the phases I did were I had to fundraise. Fundraising and buying the materials came out to roughly around \$800. You can see there's more phases and more detail of what I did to build the project. The fundraising I hosted a brat sale at Festival Foods. I also received donations from people who would like to help with my project. Here are some pictures from fundraising. We had a total of 20 volunteers who came out and helped with my project and a grand total of 271 combined hours including a couple million mosquitoes.

These are some pictures during the project. As you can see these are some pictures of during building the new targets. These are some more pictures and actual drone pictures taken by a member from the Village of Pleasant Prairie. I'd like to thank you guys for giving me the opportunity to build this project and work toward getting my Eagle.

Michealene Day:

Thank you very much. Matthew. It's a wonderful addition and upgrade to our parks, and we really appreciate your effort and congratulate you. You are now an Eagle Scout, right?

Matthew Hupp:

I have not earned it yet. My goal is to go for my Eagle Board of Review by the end of this year.

Michealene Day:

Terrific. We're confident that you're going to do very well in that.

Matthew Hupp:

Thank you.

Michealene Day:

You're a fine young man. Thank you for your help in the community.

Matthew Hupp:

Thank you.

Michealene Day:

Any questions for Matt?

Dave Klimisch:

Matt, what were some obstacles you had to overcome that you weren't expecting?

Matthew Hupp:

Some obstacles were when I had originally planned out how much I roughly would need to spend I didn't really plan it correctly. So we ended up having instead of we were originally going to just add two targets onto the existing bale targets and not take any out, but funding didn't really allow that. So then we ended up taking one bale target out, and now I think we have I believe it's six targets there I think.

Michealene Day:

Any other questions or comments? Thank you, Matt. Appreciate your help.

b) Eagle Scout Project Proposal - Mason Kiernan - Troop #583.

Mason Kiernan:

Hello, my name is Mason Kiernan from Troop 583. And I would like to present what I want to do for my Eagle Project. So in Brookside Gardens Park I would like to make a 32 foot bridge. It's going to be eight feet wide to allow lawnmowers to cross. And it will be much like the bridge design at the Donald Hackbarth Trail. So the supplies I'll need is a lot of eight foot four by sixes, lag screws and a lot of stuff just to help put it in. For my phases I will need to do lots of fundraising, an estimated \$2,000. And I'll start building the bridge and most of the day to assemble the bridge.

Some fundraising ideas I have is a brat sale at Festival, car washes at Kwik Trip and chocolate sales from [inaudible] Chocolates. I plan to get volunteers from family, friends and fellow troop members. And this is just some safety concerns that might occur. We will definitely have a first aid kit, and it will be a must to have safety goggles and gloves. This is where the bridge will go. It doesn't really look like much, but the bridge will cross the creek. And this is where it is, Brookside Gardens Park. And the red rectangle shows where it will go.

To your right is the Donald Hackbarth Trail bridge. This is what it will be most likely like. And I made a CAD drawing of what it will look like in all the dimensions that it will include. And this is the actual creek at a different angle. And this is one of the entrances to the park that includes the playground equipment.

Michealene Day:

Mason, you said you made the CAD drawing yourself. Are you taking that in school, or did you have help with some professionals doing that?

Mason Kiernan:

I just kind of did it by myself with a little assistance from my dad.

Michealene Day:

Terrific, terrific, impressive. Any other questions?

Kris Keckler:

I had a couple. For the eight foot wide dimensions for the lawnmowers that's for the Village grounds crew, is that correct?

John Steinbrink, Jr.:

Yeah, that is correct. The Village will be assisting him with this project. We did have structural engineers design the Don Hackbarth bridge, so we'll be using the exact same design to make sure that it's safe for the traveling public and for the loads that it may carry. And we also plan on assisting him in some of the excavation of the holes and some of the large beams crossing the bridge. We'll actually have our crews work with him on that. But as far as all of the really hard labor and all the funding of the bridge and the railings and all the four by sixes will all be done by him independently.

Kris Keckler:

You answered the next few questions as well. Very good. I'm glad to see the Village is a partner and establish this. As far as procurement of the lumber just through one of the local lumber yards?

Mason Kiernan:

I'm going to try to get it from Lowe's or Menards depending on what kind of deals I can get.

Dan Klemack:

Make sure you get that 11 percent rebate at Menards.

Chris Bilik:

Mason, when do you plan on getting started?

Mason Kiernan:

I'm going to try to finish it by summer, before the end of summer.

Chris Bilik:

Do you have any idea how long it will take?

Mason Kiernan:

It's going to take a while, but I don't actually know how long it will take to finish.

Michealene Day:

It depends on how many volunteers you get, right?

Kris Keckler:

And just as the other fellow pointed out, I remember when we dedicated this, and obviously the water trench that runs through there, the 30 foot wide span, that should obviously cover any type of potential deluge of water that may come through there, correct?

John Steinbrink, Jr.:

Yeah, the Village is going to set the elevations to make sure that we're over the 100 year storm events. So we'll make sure we set the elevations. We'll work with him for any permits that he needs to get so we're all above board with all those details.

Kris Keckler:

ADA compliant?

John Steinbrink, Jr.:

Absolutely.

Dave Klimisch:

Mason, is there a trail there now? On one of the maps it looks like there's a trail of some sort.

Mason Kiernan:

There's not really a trail. I think it was an old business park, and the playground equipment was put in. And it's just a creek [inaudible] that they want a bridge put over.

John Steinbrink, Jr.:

If I could just add one quick comment. This is the site where the original Manutronics was off of Springbrook between 26th and 24th. So then the Village acquired that property. We razed the building. And if you remember there was a copy machine in there and everything else in there. So we really took a blighted use in a residential area and turned it into a park. And working with local Eagle Scouts we're really make some great improvements. So we're very excited to have Mason and his troops assist in these improvements. It's a great story at the end of the day.

Kris Keckler:

And the neighbors do know of this yet or no?

Mason Kiernan:

I did not inform any of them.

Kris Keckler:

I'm sure they'll read the minutes from the meeting here.

Michealene Day:

We look forward to you coming back and giving us updates and finishing the project. Thank you very much, Mason.

Mason Kiernan:

Thank you.

Michealene Day:

Good luck. It's nice to have young men like that, wonderful.

c) Review Updated Park & Open Space Plan 2018-2023

Blake Theisen:

Hello, good evening. I'm Blake Theisen from Ayres Associates. For some of you we have met before. For some of you this is the first time so thanks for having me. I think I saw you last in April when we had our public information meeting. So I'll catch you up to date with what we've done since then. Tonight I want to go through the composition of the plan. Hopefully you've all had a chance to at least take a look at it or hold it. If you haven't opened it I understand. So I'll give you a quick rundown of how it's structured and some of the highlights of the plan. And then we are looking to finish this up here in the next month or so pending any wholesale changes that you guys might have. It's been through several staff reviews so we feel that it's been vetted fairly well at that level.

So just to get everyone back up to speed, a CORP or comprehensive outdoor recreation plan is the analysis of all public lands assets. So all of your linear open spaces, your neighborhood, community mini park, conservancy areas. We try to have these documents updated every five years. All the recommendations that come out of these documents gets tied into your CIP. So it's nice to have that long forecast look so you can plan for some of the bigger implementation projects.

One of the other important things to know about a CORP is that it is required by the Wisconsin DNR to be eligible for grant funding. So to have this plan updated every five years is a mandate for that eligibility. So we are within that window assuming we can get it past here before the turn of the year. In theory you'd be eligible for 2019 stewardship grant dollars and to start implementation.

So we started off in April with our initial kickoff meeting. We went out and did field work immediately thereafter so we visited all the sites. We picked some pretty wet condition days because we like to see where the drainage problems are. It gives us a good glimpse into some of the issues we need to fix. And we had no shortage of wet days this spring to choose from. We had a public survey open for about two months. We got quite a bit of feedback, and we'll touch on some of the highlights here in a minute. We came back with some preliminary recommendations in late June. That went through some Village review.

And we submitted our first draft report in the month of July which, again, went through some review and revisions. We compiled our five year forecast for the CIP. And in October we submitted our second round of recommendation on the plan. And hopefully we can get through tonight. In the next couple weeks if there's any lingering recommendations get that finalized and adopted, and we'll move into 2019.

So the actual format of the plan, Chapter 1, starts off an executive summary. Kind of tells you what you need to know on a very high level. We go through some of the goals and objectives which I think is a very important piece of this document, right? That kind of sets the expectation of why we're doing this and what we hope to get out of it over the next five years. We provided a short summary of some of the other planning documents that pertain to your park and open space. For example, the county plan, the bike and pedestrian plan, your comprehensive plan, all those things have related recommendations and analyses.

We also give a summary of the public survey results. And in the appendix of the plan all of the raw data is included. But in Chapter 1 we tried to keep it short and sweet and just give you the important things in a graphic format. And Chapter 1 concludes with a review of your demographic patterns. And you'll see in our appendix we have quite a few maps that look at different age cohorts within your community. Because let's be honest, my six year old needs a different recreation amenity than my 74 year old father, right? So I want to look to see where these different elements are placed in the community and to make sure that it matches with our demographic patterns. That make sense?

Chapter 2 we get into the inventory of what you actually have in terms of open space assets, right? We relate all of these assets to a national standard in terms of size and amenity offerings. The National Park and Rec Association has classification systems that we follow. So you might hear the term mini park, neighborhood park, community park, conservancy, that's all based on the national standard. And so that's important because everyone likes to benchmark where they're at, right? How do I compare to my neighbor or my neighbor and community. So what we try to do is show you on a land use basis how you're fairing both with your current demographics, your projected demographics in your 2040, and how does that compare to some of the surrounding communities, right? Are we holding our own in terms of our public space offerings?

The term service area is also very important. Those classification systems each type of park has what we call a service area, the distance that I can reasonably expect someone to travel to those parks. So a mini park naturally is going to have the smallest service area because it has the least amount of offerings. A neighborhood park is going to grow that service area because there's more things for you to do. A community park is usually a destination facility. So you're probably going to drive. Maybe on a good day we're riding our bikes. But most often it's a larger facility that has a special facility. Maybe it's a sports complex, a set of ball diamonds or a

tennis complex that may not be in the other sectors of the community.

So when we start to overlay all those service areas which I'll show you on a graphic here, that shows me how much of the community is adequately covered by park facilities, right? Because we have a whole bunch of circles overlaying each other, and that shows me where the gaps are in our open space system. Chapter 2 also digs into a little bit of our bike/ped connections. I always like to see your open spaces connected with some sort of either on-road or off-road facility so that we can presumably get to and from these spaces without having to get in a motor vehicle. It's a little bit more challenging in your community just because of the way your land use patterns are set up. You have large pockets of industrial. You have very large pockets of natural open space. So it's a little bit more challenging. But you do have a really good network.

Chapter 3 is where we dig into our recommendations. And I always start off with a discussion of general systemwide recommendations. So wayfinding to your parks, standardizing your park signs which you do really well at. Making sure we have ADA compliant facilities throughout the system. They would fall under some of these general. And then we get into individual park site recommendations. So the bulk of Chapter 3, skip ahead here, the bulk of Chapter 3 you'll see sheets that look like this.

For every site we give you basically two pages of content. So on the first page we have a list of all the open space assets found in the park. We have a list of the issues that we perceive or that we hear about through the survey or through Village input, staff input. We have a discussion of any programs or maintenance that happens on the site. And we have a list of our recommendations and costs that are tied to those recommendations. So it's a nice way in a very quick page flip I can see everything I need to know about that site. And then the second page of that usually captures some of the key images both good and bad. It's always nice to document some of the flaws with a photograph so that when you go to ask for money to fix it you can say, well, here's the proof, here's why we need to fix this.

The other thing I should have said off the top here, a CORP can be viewed in two ways. You can use this document to brag about how great your system is, and there's value to that. But in my opinion it's a better tool to use to beg for money to fix some of the issues. And so please don't take any of this stuff personally. I'm not trying to say, oh, you have major problems here or there. Not the intent, okay? It's trying to give you the tools you need to help fix some of the issues.

Okay. So I mentioned the survey earlier. We had just over 100 people respond, and we had good input. It was no surprise to me that the highest requested type of facilities were those for seniors and mobility issues, more trails, more walking paths. Community gardens was quite a popular request. So the transportation issue and some of the more passive use amenities were the top rated elements.

So if you look at our pie graph here, 40 percent of respondents said that their top priority for your system was maintaining and improving your existing facilities over development of new large scale facilities. So we have to take this data and the field analysis data and the comparison to national standards data, those are all snapshots of your system. And we can't take one of these and say, okay, well this is the direction we have to go based on this data set. You have to take it all into consideration and figure out what makes the most sense based on all these different

parameters? Make sense? So most people don't want to go through all the raw data and the individual comments, but it is all included in the appendix if you want to go through all that. But the summary we've provided I think captures most of the feedback. Any questions on the survey before I go on?

So this slide kind of captures some of the main requests in a pictorial form, so the trails and pathways, community gardens, some interpretive signage in some of your natural spaces. It's always a nice education piece in the parks. And I mentioned the 55 and older crowd there was quite a bit of request for exercise equipment in some of the parks. And we often see that request tied in with some of the pathway networks. That way you can get out, you can get your exercise in multiple forms in one space.

Jumping into some of the maps here this is the service area map that I mentioned earlier. You can see these different colored concentric circles. The purple is your neighborhood scale. The brown is the mini park -- I'm sorry, the purple is community. The green would be the neighborhood scale. Pleasant Prairie is a little bit unique. You have what I would consider a regional park facility. So that doesn't really fit into the NRPA classification system. So the graphic in the upper right depicts what we have determined to be a reasonable service area for such a facility. The RecPlex is a huge community asset. You draw people from well outside your municipal boundaries.

We do look at the population density of the community. And this map shows you kind of the hot spots of all ages. This is no surprise. You can see the large yellow area which is most of the industrial complex. In the southeastern quad you can see another yellow node, that is heavy conservancy space.

So we take that one step further. We start to look at those different age groups, I mentioned earlier I want to know what ages 2 to 5, where are they in the community today, and are our recreational amenities in the right spot for those age groups? So we break it into four subcategories, we have 2 to 5, 5 to 9, 10 to 17 and then 55 and older. And I often get asked, Blake, well what happens to all of those people between 18 and 54? Well, we have that covered on another map. We look at the general population, and we want to make sure that we have adequate park facilities. But generally speaking that 18 to 54 they're using all types of facilities. They don't need special types of recreational amenities. Does that make sense? Okay.

So this map shows you concentrations of different facilities by type. So, for example, if I want to know where all the basketball courts are or where all the playgrounds are located, this breaks out all of those assets into those types. This is a great tool for new families moving to the community. Realtors call me all the time and ask me for this graphic. Because as they start to show houses especially to families with young children they want to know where some of these things are grouped. Because parks increase property values, right? And I know many people want to buy homes closer to those parks especially when they have young children.

So moving into our recommendations, some of the general recommendations for this is installing more bike racks. And bike racks should always be placed on a hard surface whether that's asphalt or concrete. One of the worst things to do is pull up on your bike and the bike rack is sitting in a muddy low spot. And let's face it a lot of our parks don't have high, dry, prime land. We're often left with remnant parcels or ground filled sites that we're trying to make the best out

of. So it's important to put all of our amenities on hard surfaces when we can.

We looked at all your drinking fountains, and it's important to know that to be an ADA compliant drinking fountain you need a high and a low bowl facility for users of all abilities. That's one of those things that most people don't think about until you are faced with a scenario where you may need that or with someone who does need a different height. The trash and recycling receptacles it would be nice to see more recycling and other amenities in the parks.

We looked at a lot of the ADA issues, and we tried to catalogue I don't want to say violations but issues that we think could be improved. So that's listed on all those asset summary sheets. And there are some play structures in your system that have probably seen better days, right, and they're beyond their typical life span. So we've tried to outline a strategy to get into a regular placement of those structures. We've identified the ones in the worst condition that should be replaced first. So there is a whole table that outlines that strategy.

Some of the older playgrounds may have sand or other materials that don't meet current playground codes. So we've identified those and given you some options. You can have either engineered wood fiber which looks like mulch but is actually a very specific size shred. Or you can look at recycled rubber. You can look at poured in place rubber which is that uniform mat if you've ever been on a PIP playground. They're quite nice. They're a little bit more spendy, but they are the safest environment for children.

So here, again, I like pictures so we wanted to capture some of these items. It seems a little bit strange, but play structures have what's called an ADA transfer platform. Most current structures have this. So in theory you are able to wheel yourself if you're in a chair or other mobility device right up to the structure and transfer your body onto the play structure. Unfortunately that requires having some sort of either concrete sidewalk or poured in place rubber access pad to that transfer platform. So if you look at that middle image the lowest landing on that climber is actually that ADA transfer platform, but it is well removed from any hardscape.

The image on the right highlights some inadequate surfacing. So that's just one of those things to try and get on a regular cycle to replace sand. If there's any sand in the system it has to come out. Sand is no longer compliant. The downfall of engineered wood fiber is that it has to be top dressed periodically, leveled out, raked a couple times a year as it will degrade.

Other issues, some of these structures you can see by the flaking paint they've surpassed their life span. Some of the stainless steel slides have quite a bit of denting. Whether it's from hail or kids or teenagers who knows. I remember as a kid I used to love throwing pea gravel up these stainless steel slides which probably didn't do them any favors. Luckily we don't have pea gravel surfacing in our playgrounds anymore.

So I kind of covered this slide earlier. Every site will have this set of individual recommendations. And the costs in the recommendation section at the bottom of this page these are all rippled into the CIP tables in the back of the plan. So you'll see all of these items again in that CIP piece. We've tried to allocate it over five years in a priority that we think is appropriate. Our first level of priority is to address health, safety and welfare issues. Second is accessibility. And then third would be deficiencies. If we're missing a certain type of recreation amenity that is a third priority recommendation.

Okay, I wanted to touch on what John mentioned earlier. The top graphic on this slide is the concept plan for Lake Michigan Park from the 2013 plan which obviously identified a much higher level of development on the site. We heard the comments. We had quite a bit of site review. We have pulled the scale way back on that. We are allocating a good chunk of money to try and fix some of the erosion control and restoration items to turn that beachscape back to where it should be in its natural form. Also plugged in some money to fix some of the drainage issues on top of the dunes adjacent to the road. So I just wanted to kind of highlight this because I know this was a big discussion item over the last few months. I know I've had quite a few inquiries straight to my office about it so I just wanted to highlight this for everyone both in front of me and behind me tonight.

Chapter 4 is where we tell you how to do all this. We give you some strategies for -- obviously we need to adopt this plan to make it official. It can be tied to your comprehensive plan. So as you move forward and implement some of your comp plan items this should be looked at as well. And as developers come in for new neighborhoods or new commercial sites make sure you review this document. Because as developers look at new residential communities obviously we need to take into account park impact fees making sure that we have the new parklands within these residential developments. It's important to have access for everyone as we build out the community.

I have six or seven pages of grants and other funding leverage mechanisms to look at. So I understand the \$2 million that I forecast over the next five years to address some of these issues may be on the steep side based on some of your difficult park budgets. So I always like to give you options as to how you can supplement some of your normal municipal funds. And then Chapter 4 includes all of our CIP tables, again, broken out by year and broken out by park and by type. So there's lots of different ways to scrutinize the data if you're a data scrutinizer.

So this map it's Map 10 in your plan. It kind of highlights some of the major recommendations within the parks, right? So it's showing you where we think your playgrounds need to go, where the splash pad is going to go. And you'll see I've also added a red circle. For those of you who have been on the Commission for a while you may remember we went through some concept plans for the property across the street here in preparation for any future development. So on Map 10, sorry my pointer is not going to work on your screen, but you'll see that red circle, that is identifying the two most likely future parks within your system.

So this is the concept plan that we ended up with, the Village Square site, and then the neighborhood common site which is just west of us here. This is where we ended up. So as those parcels become developed and we move forward with the downtown development plans it will be nice to see these come online, and it will be a nice addition to your system. So that's kind of an overview. Happy to take any questions or field comments that you might have.

Michealene Day:

Anyone have any comments?

Brock Williamson:

Are we going to residents first or shall we -- there's a few resident comments.

John Steinbrink, Jr.:

I think it's appropriate to just talk about it first.

Michealene Day:

It's actually only appropriate for Board right now because we already did citizens' comments. I'm sorry.

Dave Klimisch:

I have a question on the -- Blake, you had talked about the surfacing in the parks, what's compliant, what's not. Could you just give a quick history on what used to be code and what isn't?

Blake Theisen:

Yeah, it's frustrating because codes change no matter what industry you're looking at as we move through. Pea gravel used to be perfectly acceptable. Sand used to be perfectly acceptable and very, very common. Those were the two most common quite frankly. Sand has fallen out of favor for various reasons. It's become -- well, not become, it's frequented by animals for litter boxes. So that's an unsanitary condition to have kids playing in. Pea gravel doesn't have the impact attenuation that we would hope for.

So there are multiple studies that have taken watermelons which is the same density as a human head and dropped it on all these different surface types to see what type of resiliency and impact resistance we're going to achieve. And so if you think about a child's head, if you fall off a structure which kids do and they jump and they do all kinds of things, we want to make sure that when that watermelon hits whatever surfacing type we have enough resiliency that it's going to be acceptably safe. And there's a whole industry, the National Playground Safety Institute, that defines what that acceptable safety threshold is.

The other factor that determines the safety surfacing type is the height of your structure, okay? So the higher your structure is obviously the farther you have to fall and the more velocity that watermelon is going to have when it hits the surface. So once you reach a certain height you are mandated to use certain types of surfacing. So, for example, when you have -- I may get my heights slightly wrong here, but I'm just going to give you an example. If you have a deck on a play structure that's over six feet you cannot use engineered wood fiber unless you have a depth of it greater than nine inches. Then you have to go to loose fill rubber which is recycled tires, for example. Where the poured in place surfacing which is that uniform rubber surface that has the highest impact attenuation. And there you can increase your fall heights considerably. Is that more technical than you wanted?

Dave Klimisch:

So the choices nowadays are the poured in place or the two different types of -- the recycled tires

or the manufactured rubber?

Blake Theisen:

Or engineered wood fiber which looks like mulch, but it's ground to a certain particulate size which --

Dave Klimisch:

And the poured in place doesn't need maintenance I'm guessing and the other two need to top filled [inaudible].

Blake Theisen:

Correct. Yeah, PIP once it's installed it's pretty well done unless someone burns it or cuts it out which can happen. It's pretty rare, I mean it's tough stuff. But I've done quite a few projects in the Milwaukee system, and they have a whole different set of issues than you do here. But, yeah, poured in place is kind of one and done.

Dave Klimisch:

Is that nine inches thick as well?

Blake Theisen:

No, it's about two and three quarters inch thick.

Michealene Day:

In my playground I have the rubber mulch, and my kids have got a high play area. And you only really need -- because I studied, too, you don't need a lot. And that rubber mulch lasts forever. I only retouched it up now it's been five years, and it stays pretty level. It's a pretty nice product.

Blake Theisen:

Yeah, in the first year or two you might notice you get some black residue on your hands and your shoes just because the rubber is kind of wearing off. Then after a certain number of rain events it will clean itself up.

Michealene Day:

Any other questions?

Cindy Schwab:

I just want to address the park shelters that are in the Carol Beach area. I think that's going to be a question that many citizens are going to be concerned about. Could you just describe what you envision for those two park shelters you have listed?

Blake Theisen:

Let me flip to that.

Cindy Schwab:

Here's two on this map right here that he has.

John Steinbrink, Jr.:

Would you have a page number that we could reference to quickly find it?

Cindy Schwab:

Slide 56 of 61. And it's labeled park shelter.

Kris Keckler:

Natural area restoration.

Michealene Day:

Natural area of restoration.

Cindy Schwab:

I'm sorry, there's the lower one where I think is labeled the park shelter which is where I think that many citizens have been concerned about. And I don't think that that park shelter is what they would be envisioning.

Kris Keckler:

Slide 56 if you want to jump back to it.

Cindy Schwab:

So I just want to make sure that we address it, that we're all aware before questions kind of come up about it.

Michealene Day:

I thought that was natural.

Cindy Schwab:

There is one [inaudible] park shelter labeled.

Kris Keckler:

It's slide 56.

Blake Theisen:

You're talking about the Carol Beach property.

Cindy Schwab:

What's that vision so that we can [inaudible] citizens.

Blake Theisen:

So I believe we were looking at just an open air structure. I think there's one there now. Are we talking about a different property?

John Steinbrink, Jr.:

Yeah, currently we have one at the Carol Beach Park which is in disrepair. We are proposing to put two more up. And they probably will be very similar to the open air shelters that we have at picnic area site number 2 is what we're doing. It's something for down the road in the future. I'm not saying it's going to be built quickly. But maybe just rephrase your question now that we know the location and exactly what you're talking about.

Cindy Schwab:

I guess right now where is the one that is existing?

John Steinbrink, Jr.:

There's one existing in the Carol Beach Park. I believe it's around 8th Avenue and maybe 112th.

Brock Williamson:

So it's farther west.

Cindy Schwab:

So it's in the Carol Beach Park you're saying? But this one is on the lake that you have.

John Steinbrink, Jr.:

It's not on the lake.

Blake Theisen:

No, we're not proposing anything on the lake.

[Inaudible Resident Comments]

Cindy Schwab:

One is actually when you look closely it is labeled natural area. The other one looks as though it's labeled [inaudible].

Michealene Day:

And that's what I think citizens would be -- it's too small.

John Steinbrink, Jr.:

So you're looking at something like a ten by ten shelter, so something that just kind of gets you out of the sun. There is a bike trail that's through there. It just gets you out of the [inaudible]. That is what we're representing on this slide. It is a ten by ten shelter. So that's just an answer to the question.

Cindy Schwab:

So the diagram basically visually that diagram is kind of skewed then.

Blake Theisen:

The scale of this, I'm sorry, those symbols are not to scale.

John Steinbrink, Jr.:

Would it make more sense if in the legend we identify the size of the shelter somewhere, would that help?

Cindy Schwab:

Yeah, or maybe even the location. I think that kind of goes against what the citizens had said they wanted there which was to restore --

John Steinbrink, Jr.:

You're talking specifically on the one near the Prairie Shores.

Cindy Schwab:

Because I think you're going to get a lot of flak. Yeah, I think you're going to get a lot of flak because this looks like it's on Prairie Shores but you're saying it's not. So even if you could just slightly move that diagram or so it doesn't look like it's on Prairie Shores.

John Steinbrink, Jr.:

Okay, so the recommendation would be to eliminate the shelter at the Lake Shores Park. And the other one is by 116th. If the recommendation is to remove both of them we can remove --

Dave Klimisch:

So the southern icon there shows a park shelter.

John Steinbrink, Jr.:

Yeah, we have that large park area. There's a lot of people that use it. It gets really hot in the summer. It gets really hot in the summer. It gets very sunny, very warm. It would be a ten by ten shelter. So if you're down there you can sit, you can be out of the sun in the shade.

Cindy Schwab:

I think there's some confusion. So you must be talking -- we're talking I think -- what I'm thinking based on the diagram is the one that's on the lake, and there is no shelter currently on the lake.

Blake Theisen:

There's a shelter here.

John Steinbrink, Jr.:

Right, so this is an implementation.

Cindy Schwab:

Okay, and it is for on the lake.

John Steinbrink, Jr.:

For Chapter 4 it's per the slide. So this plan is proposed two ten by ten shelters, very open air shelters, two posts, very similar to what the Eagle Scouts put in in the other areas around the Village. The intent is that when you're riding your bike, when you're walking and you want to get out of the sun you can stop, sit at a bench under shade. It will probably hold two, three people. Sit, enjoy a lunch, enjoy what you want to do out of the sun, carry on with your day. By no means is this anything that will be large enough to host a party, anything like that. It's just something to get out of the sun.

[Inaudible Resident Comments]

Michealene Day:

I'm sorry, sir, we can't have citizens' comment now. After the meeting if you'd like to talk to us, but by the rules of this meeting --

[Inaudible Resident Comments]

John Steinbrink, Jr.:

What we can do as part of the revision process we'll take the comments, we'll take the information that we have. We'll go back, and we can make sure that we have a better detail on the exact location, the sizing, maybe even like an artist's rendering of this.

Michealene Day:

Yeah, that would be great.

John Steinbrink, Jr.:

And if I can add something, too, this doesn't make the plan final after this evening. We're going to take the information that we take from the meeting this evening, make the revisions, and then it has to go to the Plan Commission. Thirty days before the Plan Commission it has to be publically noticed, and the plan has to be available to the public. So whenever we get these comments, they're complete and available to the public, then we'll take 30 days, we'll find the next Plan Commission meeting and then have that Plan Commission. There will be public notice, the plan will be available with the comments from this entire process. Once the Plan Commission approves it, whenever they approve it, whether it takes one meeting, two meetings, three meetings, then it goes to the Village Board and then it's noticed again and then the process continues. So there's quite a bit more.

The first step is just the staff review which is what we've done, the Park Commission which we're doing this evening, and then we're going to make updates, bring it before the Plan Commission, and then it will go to the Village Board. So we can take the comments that we have, and if the recommendation is a little more detail on these two specific shelters, an artist's rendering, we can go ahead and do that.

Cindy Schwab:

I think it would probably be in the best interest so that the citizens that live down there can review it and see definitely the detail, and then make recommendations if that's not what they want.

John Steinbrink, Jr.:

I guess something to consider also is that the purpose of this plan is for the entire Village. So we're trying to be very sensitive of what certain neighborhoods want but still have the best fit for everyone that uses that. Lakeshore Drive there's a lot of people that ride their bike, there's a lot of people that walk it. So we try to take that all into account.

Michealene Day:

As part of the bike plan.

Cindy Schwab:

Yeah, and there are benches down there now and they are under shade trees. I'm just foreseeing what you're going to get as citizen comments is that there are benches, there are trees, and it's the look of those permanent structures that I think people feel like decrease the view of the lake. Whether you live down there or you're visiting it's one of the few areas left along Lake Michigan that's really undeveloped, some of those little stretches in Pleasant Prairie. And I think that many citizens feel that that brings value. So, yeah, I think the more detail we can give people so that they can make their voices heard whether they agree or not I think would be best.

John Steinbrink, Jr.:

I think that's great, and we definitely appreciate those comments. So the purpose of this meeting is for the staff and the consultant to present the plan to the Park Commission. Park Commission will make a motion, and I presume that the motion may have some changes in it. And then whatever motion is made from a majority of the Park Commission is the direction that the staff will go when we bring it to the Plan Commission. And then the cycle will continue. So this is all good, healthy conversation, and I look forward to doing whatever the Park Commission recommends at the end of the meeting.

Blake Theisen:

Just a real quick point of clarification. Now that I understand the site we're only showing one shelter. The other green symbol is for the restoration.

Cindy Schwab:

Yeah, I'm sorry. I noticed it was really tiny, so as soon as you pointed that out I noticed it that there's just one.

John Steinbrink, Jr.:

Thank you for that clarification.

Jim Bandura:

If I may, these aren't really right now set in stone, the design of the parks.

John Steinbrink, Jr.:

Correct.

Jim Bandura:

And one of the strange things I've come across in the recommendations for Pleasant Prairie Park it seems like we're shifting the -- it's indicated on page 66 if you want to look at it.

--:

We can't hear you.

Jim Bandura:

I'm sorry. You're showing shifting some of the courts and eliminating the ball diamonds?

John Steinbrink, Jr.:

That is correct. We do not use the ball diamonds at Pleasant Prairie Park since the addition of the four diamonds on the north side. So if you've been out there this past year the backstops have been taken out, the sand base has been taken out and it's all been grass. We have been working with the RecPlex staff for how they want to use that as an active park. And they plan on using it for their soccer and for their flag football programs.

Jim Bandura:

That's good. One of the other issues I have is the location. This is kind of strange is the location of the mailbox and the access to it.

Michealene Day:

What mailbox?

Jim Bandura:

Right as you come into the parking lot for the park there's a mailbox, there's a mailbox drop, a drop box.

John Steinbrink, Jr.:

There is a drop off by the U.S. Postal Service that's been there ever since I've been around. I can contact the Postal Service if there's some sort of specific issue. I do know a lot of people drop their mail off. I'm not even sure how it came across there. It's just something that's always been there.

Kris Keckler:

It recently moved. It was on 104th, now it's [inaudible].

Jim Bandura:

It's into the parking lot.

John Steinbrink, Jr.:

Would you like to see it removed is what you're commenting on?

Jim Bandura:

Well, not moved, relocated or something. Maybe because it's kind of hard -- when that parking lot's full it's kind of hard to turn around and to a u-ey in the parking lot when there's a lot of cars.

Michealene Day:

That's a post office -- I'm surprised that the post office moved it there.

John Steinbrink, Jr.:

I have not received any complaints from the post office. But maybe after the meeting I can work with Mr. Bandura to get some recommendation. It's obvious you must use this on a regular basis?

Jim Bandura:

My wife does, yes.

John Steinbrink, Jr.:

So maybe we can talk after the meeting --

Michealene Day:

Yeah, I wonder who decides who puts the post --

John Steinbrink, Jr.:

-- And if we need to do some repositioning I can work with the postal service to make sure it's [inaudible].

[Multiple Conversations]

John Steinbrink, Jr.:

I would presume other people are also.

Jim Bandura:

I would think so.

--:

It's good to have a collection box in that area.

Jim Bandura:

Yeah, it is.

[Multiple Conversations]

Jim Bandura:

And maybe if we can jockey it around or something to that effect so it's a little more open access.

John Steinbrink, Jr.:

Okay, well, I'll work with the Commissioners and the post office. I'm sure that's something we could even do this year if it's pretty minor.

Jim Bandura:

It is.

John Steinbrink, Jr.:

All right, but we'll definitely take that note and review with the property company, with the post office and make that change if possible.

Michealene Day:

Anyone else have any comments about the parks plan?

Brock Williamson:

So, Blake, I want to comment you. I think this is very comprehensive and very helpful. I can tell you really take it personally. [Inaudible] you probably know most of what you've seen out there. I want to commend John to listening to the Carol Beach residents because I know we had a pretty long meeting last time and they had pretty strong opinions on how they felt. John, a question for you. Now that the Village has acquired this Village Green property over here has that sped up any of these parks over here?

John Steinbrink, Jr.:

To answer your question the Village did recently acquire the land down here for the downtown area, and we're very excited to have that. We're also very excited to have this park plan in place. I do not believe we have an exact time line on this project yet. And not to put you on the spot, but I'm not sure if Nathan has any time line for that at this time, or is this something that's still a couple years out?

Nathan Thiel:

The current downtown plan we have something in concept. We're going to clearly need to work to create something a little bit more formal as we attract developers and so forth. So I'd hate to put in a park prematurely. And right now the staff is really re-evaluating or evaluating what type

of public use would be the best to service the entire Village. So that would be my comment at this time.

Brock Williamson:

And then, John, I know a couple years ago we got a bunch of impact fees to kind of share amongst all the parks. Do you have any time line on when you might see some of that available for these improvements?

John Steinbrink, Jr.:

Yeah, we do collect impact fees every time a business comes in, every time a permit is pulled for a single family home, multifamily home. So all those funding mechanisms are in place. So we did recently spend it. Under the old guidelines we had a set amount of years we had to spend that impact fee money on. I believe it was ten years, and it was coming to a sunset. So when the Pleasant Prairie Park area and the Village Green area we actually built the tennis courts, the basketball courts. And we made as many improvements as we could around any of the parks that we could. So as development speeds up you're going to see more impact fee money spent in those areas where the development happens.

Over the three iterations that we've had these plans now, we've been able to gain the land and develop parks for Village Green Park, Creekside Park, Brookside Gardens Park. So there's been a lot that's really been happening. And we have some really nice amenities. It's been great that we've gone through this process and we've identified all the other parks. We just talked about with the Village Green Center having those parks. So when a developer comes in they understand here's where the parkland has to be dedicated, here's the amenities that would have to go.

There are some park spaces that are active parks where they may have ball diamonds and playgrounds, and other ones are passive parks like [inaudible] Park down in Carol Beach. That was determined to be a very passive park. So once we get some funds available for that we'll put the trails in, open it up so people can use it accordingly. But it's definitely been a great funding tool to have to get land from developers and the impact fees that you talked about to actually fund some of those improvements that need to be made.

Brock Williamson:

Right, because everybody sees all of the stuff going on in the Village right now --

John Steinbrink, Jr.:

Correct.

Brock Williamson:

And they need to know, again, money's coming their way to kind of help all the parks.

John Steinbrink, Jr.:

I guess one of the things to keep in mind is that we have specific zones. I believe there's nine, ten zones in the Village. So as development happens in each of those zones a percentage of that money has to be spent for park amenities specifically in that zone. A part of it can be for the community parks because everyone uses it. But a majority of it has to be focused just in that zone area. And it has to be used for new items and not just repair and replacement items. So there are some limitations. But we do watch that money very closely. And once we have enough to add a new playground, to add some ADA, to change the flooring like we were talking about, add new flooring to add stuff like that, we have it in our capital plan.

Brock Williamson:

Thank you.

Michealene Day:

Anyone else have any comments? Well, it seems that the only addition that we seem to have had in this plan that they would like a suggestion in is in the Carol Beach area a little bit more information about this structure that may or may not be identified.

John Steinbrink, Jr.:

And just to be clear there is one structure being identified on the plan. I can't blame it on not having my glasses because I have them on but still can't see it very good. So there is a dune restoration. That's the one more to the north at the Prairie Shores Beach. That's what that green symbol represents in the legend. And then the shelter, the ten by ten shelter is in that area of Lakeshore Drive and 116th. It's a ten by ten behind the poles. You ride your bike, you pull up, you park your car you sit there and eat lunch. But we can definitely have some information on that with a little bit more detail on that.

Michealene Day:

That would be wonderful.

Blake Theisen:

I think maybe the term structure is misleading. That could be construed as a big thing. This is not envisioned to be a big thing so I think the rendering will help.

John Steinbrink, Jr.:

Absolutely, and those comments are well taken, well received.

Michealene Day:

So with that additional information we're requiring, could we have a motion to accept this plan?

Dave Klimisch:

So moved.

Brock Williamson:

Second.

Michealene Day:

All in favor?

Voices:

Aye.

Michealene Day:

So we love the plan if we can just get clarification on the Carol Beach area.

John Steinbrink, Jr.:

All right, we will do that. And just so the Park Commission understands then, once all these edits are made, and staff has a couple more minor edits on the dates of when it has to follow and a couple of other things that we had found throughout there. So we'll make those changes. As soon as Blake and his team has those complete we'll figure out when the next Park Commission is. We'll put up the public notice, it's got to be 30 days prior to that. Everything will be available for the public. Then it will be noticed. And we'll have some information in the Village newsletter, have some information on our website to get the word out as much as we can that, hey, this is coming. If you have some comments and you want to be a part of it please we welcome your comments on that.

It will go to the Plan Commission. When the Plan Commission approves it and then the same process will happen, any revision that the Plan Commission has. Then it goes before the Village Board, and then the Village Board will have the final adoption of the document. We'll have that for five years. Then in five years we'll start the process over again and update everything. So we definitely appreciate the Board and their support, Blake and everything that he has done to really help this move forward. Especially with all the grants and the evaluation of everything it's a very valuable tool for staff to have when a developer comes in with their planning and development team, and just to identify what has to happen with the capital improvement plan.

We're not at a time right now to make capital improvements for 2019 because that budget process for the general fund has already been kind of set in motion. If we can get some grants that's something that we'll identify. We'll look at the impact fees for funding sources. But definitely for 2020 and then the next five years moving forward we're going to present these to the Village Board. And now we really have some teeth and here's why we need to replace this. Here's why we need to have these improvements. Here are the funding sources. So we definitely appreciate everyone's effort and review on this process.

Blake Theisen:

Just real quick I want to thank you for your continued confidence in myself and my team. Thank you for having us on board.

Michealene Day:

Thank you. We will be -- because we're bound by certain rules at this meeting I will ask that -- I will stay and listen to you after the meeting has been adjourned and hear some of your concerns and maybe somebody else can. And we will let everyone know what's going on. We will ask for your input again. But because of the rules here I cannot take your comments anymore at this stage of the game. But I'll be happy to stay here and listen to you afterwards if that's okay. Okay, great.

John Steinbrink, Jr.:

And I can stay also as staff and make sure that at their voices are heard.

Michealene Day:

So I want to hear you tonight. You came here tonight because you were concerned. But because of this structure of the meeting I can't hear you at this particular moment.

Brock Williamson:

We have to adjourn this meeting and then you can start from there.

Michealene Day:

Correct, we have to make an adjournment. So I'll be happy to talk to you afterwards. Mason, could you stay for a second afterwards because I wanted to ask you something. Eagle Scout guy, there you are, okay, great.

8. ADJOURNMENT

Michealene Day:

May I have a motion to adjourn?

Dan Klemack:

So moved.

Dave Klimisch:

Second.

Michealene Day:

All in favor?

Voices:

Aye.

Michealene Day:

Thank you very much. Meeting adjourned.